Qualification Pack

Sound Assistant

QP Code: MES/Q3403

Version: 2.0

NSQF Level: 3

Media & Entertainment Skills Council || Commercial premises No Ja522, 5th Floor, DLF Tower A, Jasola, New Delhi
110025

Contents

MES/Q3403: Sound Assistant

Brief Job Description

Individuals at this job are responsible for setting-up/ disassembling sound equipment, aligning sound systems and capturing sounds as per production requirements, largely under supervision.

Personal Attributes

This job requires the individual to know basic principles of sound and acoustics. The individual must be well-versed with the features and handling specifications of sound equipment to be able to operate them effectively during shoots/audio programmes. The individual must be able to place/move equipment appropriately to ensure that the sound captured meets expected quality standards, largely under supervision. In case of live shoots, the individual must know how to operate the boom mic to capture sound/dialogue unobtrusively with regard to the positioning of the camera/lighting.

Applicable National Occupational Standards (NOS)

Compulsory NOS:

1. MES/N3404: Set up, maintain and disassemble sound equipment

2. MES/N3406: Capture sound

3. MES/N3410: Align the sound system

4. MES/N0104: Maintain Workplace Health & Safety

Qualification Pack (QP) Parameters

Sector	Media & Entertainment
Sub-Sector	Film, Television, Animation, Radio, Gaming, Advertising
Occupation	Sound Creation
Country	India
NSQF Level	3
Credits	13
Aligned to NCO/ISCO/ISIC Code	NCO 2015- 3521.0401

Qualification Pack

Minimum Educational Qualification & Experience	10th Class with 1 Year of experience OR 8th Class (with ITI) with 1 Year of experience
Minimum Level of Education for Training in School	8th Class
Pre-Requisite License or Training	NA
Minimum Job Entry Age	18 Years
Last Reviewed On	NA
Next Review Date	27/01/2027
NSQC Approval Date	27/01/2022
Version	2.0
Reference code on NQR	2022/ME/MESC/05222
NQR Version	2.0

Remarks:

This QP was approved in 2015 and NSQC Extended it in 2019 without any change in QP. Therefore, NQR code used is of 2019.

MES/N3404: Set up, maintain and disassemble sound equipment

Description

This OS unit is about setting up, testing, operating and disassembling sound equipment and accessories

Elements and Performance Criteria

Preparing and arranging sound equipment and accessories

To be competent, the user/individual on the job must be able to:

PC1. set-up, operate and disassemble sound equipment and accessories in accordance with requirements and recording schedules and under supervision of the sound supervisor

PC2. conduct preliminary tests and technical run-throughs to ensure equipment is in working order (e.g. infiltration from an outdoor recording)

PC3. fit microphones to contributors (artists, performers, field reporters, commentators etc.) in a way that optimizes sound input

Knowledge and Understanding (KU)

The individual on the job needs to know and understand:

KU1. the quality and creative standards expected from the end-products and the various forms they take

KU2. the production/recording dates to ensure the equipment is set up in advance

KU3. the planned layout of sound equipment, including the various origin and destination points

KU4. the noise floor of the equipment being used

KU5. basic principles of sound, acoustics and equipment signal flow

KU6. how to operate a range of sound equipment with regard to electrical and mechanical safety considerations

KU7. how to operate outdoor (boom mic) and cordless (wireless communication) sound equipment.

KU8. how to test sound equipment, identify issues/interferences and carry out adjustments in accordance with requirements, largely under supervision

KU9. the features and handling specifications of microphones w.r.t. moisture, background sound, optimum placement and polarity

KU10. how to place microphones, cables and accessories appropriately and unobtrusively, largely under supervision

KU11. the power requirements for placement of power fittings (distribution, requirements), recording and operating equipment (voltage, load, phases), and techniques for safe testing

KU12. the techniques for installing and disassembling sound equipment safely and in accordance to requirements

KU13. the various aesthetics of differing programs (e.g. live show), and how to deliver the appropriate service

Generic Skills (GS)

User/individual on the job needs to know how to:

GS1. document the need for sound equipment repair, replacement or any special requirement

GS2. label and demarcate sound equipment, where required

GS3. read recording schedules to ensure that equipment is set-up and ready for use in accordance with timelines

GS4. read and understand relevant sound documentation including cue sheets, creative and technical specifications

GS5. read users manuals, handling specifications and safety considerations to aid the correct use and handling of sound equipment

GS6. collaborate with sound supervisors to understand creative and technical requirements, and the planned layout of sound equipment

GS7. collaborate with sound supervisors to assess the studio/location properties and determine the adequacy and suitability of sound equipment/accessories

GS8. conduct technical run-throughs for sound supervisors, recordists and boom operators to ensure equipment is ready to use

GS9. communicate effectively the correct use of the microphone to contributors including artists, performers, field reporters and commentators

GS10. plan own work according to the requirements and agreed timelines

GS11. ensure that equipment repair/replacement is carried out prior to the recording dates

GS12. identify any problems/faults in the equipment that could impede the successful execution of recordings, and resolve them in consultation with the sound engineers and the production team

Assessment Criteria

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
Preparing and arranging sound equipment and accessories	**40**	**60**	-	-
PC1. set-up, operate and disassemble sound equipment and accessories in accordance with requirements and recording schedules and under supervision of the sound supervisor	20	20	-	-
PC2. conduct preliminary tests and technical run-throughs to ensure equipment is in working order (e.g. infiltration from an outdoor recording)	10	30	-	-
PC3. fit microphones to contributors (artists, performers, field reporters, commentators etc.) in a way that optimizes sound input	10	10	-	-
NOS Total	**40**	**60**	-	-

National Occupational Standards (NOS) Parameters

NOS Code	MES/N3404
NOS Name	Set up, maintain and disassemble sound equipment
Sector	Media & Entertainment
Sub-Sector	Film, Television, Radio, Animation, Gaming, Advertising
Occupation	Sound Creation
NSQF Level	3
Credits	TBD
Version	1.0
Last Reviewed Date	21/11/2014
Next Review Date	27/01/2027
NSQC Clearance Date	27/01/2022

MES/N3406: Capture sound

Description

This OS unit is about capturing sound from various sources in accordance to production requirements

Elements and Performance Criteria

Handling/moving sound input devices and equipment

To be competent, the user/individual on the job must be able to:

PC1. handle/move sound input devices and equipment to capture sound in a way that minimizes disturbances and optimises input

Capturing sound

To be competent, the user/individual on the job must be able to:

PC2. ensure that the captured sound/input matches the production requirements and expected sound quality

PC3. ensure documentation and labelling of equipment, where appropriate

PC4. troubleshoot at a basic level

Knowledge and Understanding (KU)

The individual on the job needs to know and understand:

KU1. the various sound sources / origin points

KU2. the sound requirements and quality standards for the production

KU3. basic principles of sound, hearing and acoustics

KU4. the features and handling specifications of microphones w.r.t. moisture, background sound, optimum placement and polarity

KU5. the principles and techniques of recording/synchronising sound

KU6. the fundamentals of analog and digital audio technology

KU7. how to conduct sound checks to ensure that sound signals are clear and balanced

KU8. the basics of software (Adobe Audition, Nuendo, Pyramix) and its compatibility with differing inputs/programs

Generic Skills (GS)

User/individual on the job needs to know how to:

GS1. document positions and movements to help maneuver the boom/microphone smoothly during recordings/shoots/retakes

GS2. read the script and understand the artists movements to define the appropriate positioning for the microphone

GS3. keep up-to-date and knowledgeable about the latest equipment

GS4. understand sound requirements and quality expectations from the sound supervisor

GS5. liaise with the camera and lighting team to help define the correct positioning and movement of the boom/microphones

GS6. communicate effectively with contributors

GS7. plan the movement of the boom/microphone to optimise sound input

GS8. anticipate obstructions/issues with the movement of the boom/microphone and resolve them proactively

GS9. identify disturbances that may arise during sound capturing and make arrangements to mitigate/eliminate them

GS10. appraise the quality of the captured sound w.r.t. the expected quality standards for the production

GS11. manage decision on suitable course of action to meet creative and technical project requirements

Assessment Criteria

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
Handling/moving sound input devices and equipment	**10**	**20**	**-**	**-**
PC1. handle/move sound input devices and equipment to capture sound in a way that minimizes disturbances and optimises input	10	20	-	-
Capturing sound	**30**	**40**	**-**	**-**
PC2. ensure that the captured sound/input matches the production requirements and expected sound quality	10	10	-	-
PC3. ensure documentation and labelling of equipment, where appropriate	10	20	-	-
PC4. troubleshoot at a basic level	10	10	-	-
NOS Total	**40**	**60**	**-**	**-**

National Occupational Standards (NOS) Parameters

NOS Code	MES/N3406
NOS Name	Capture sound
Sector	Media & Entertainment
Sub-Sector	Film, Television, Radio, Animation, Gaming, Advertising
Occupation	Sound Creation
NSQF Level	3
Credits	TBD
Version	1.0
Last Reviewed Date	21/11/2014
Next Review Date	27/01/2027
NSQC Clearance Date	27/01/2022

MES/N3410: Align the sound system

Description

This OS unit is about aligning the sound systems prior to use in the production.

Elements and Performance Criteria

Preparing and arranging sound equipment and accessories

To be competent, the user/individual on the job must be able to:

PC1. Ensure that interfaces between source and destination are matched in level, impedance, polarity and format

PC2. Route the test signal to the correct signal path to enable alignment of the system

PC3. Confirm that the level of test signal is correct for that application

PC4. Produce test signals which bear the expected phase relationship to each other

PC5. Correctly identify the origin of the received test signals

PC6. Assess the test signal accurately for variations in level, phase, and frequency and response, and log them accurately

Knowledge and Understanding (KU)

The individual on the job needs to know and understand:

KU1. The quality and creative standards expected from the end-products and the various forms they take

KU2. Relevant production dates and timelines, where appropriate

KU3. Basic principles of sound, acoustics and equipment signal flow

KU4. How to operate a range of sound equipment with regard to electrical and mechanical safety considerations

KU5. How to operate outdoor (boom mic) and cordless (wireless communication) sound equipment.

KU6. How to test sound equipment, identify issues/interferences and carry out adjustments in accordance with requirements

KU7. The features and handling specifications of microphones w.r.t. moisture, background sound, optimum placement and polarity

KU8. How to use different types of test signals and identifying codes

KU9. The power requirements for placement of power fittings (distribution, requirements), recording and operating equipment (voltage, load, phases), and techniques for safe testing

KU10. The various aesthetics of differing programs (e.g. live show), and how to deliver the appropriate service

Generic Skills (GS)

User/individual on the job needs to know how to:

GS1. Document the requirements for sound alignment, where required

GS2. Read recording schedules to ensure that testing, alignment etc. occurs in accordance with timelines

GS3. Read and understand relevant sound documentation including cue sheets, creative and technical specifications

GS4. Read users manuals, handling specifications and safety considerations to aid the correct use and handling of sound equipment

GS5. Collaborate with sound supervisors to understand creative and technical requirements, and production requirements

GS6. Plan work according to the requirements and agreed timelines

GS7. Identify any problems/faults in the equipment that could impede the successful execution of sound alignment, and resolve them in consultation with the sound engineers and the production team

GS8. Select the equipment that will be used throughout the duration of the project

GS9. check that your own work meets project requirements

GS10. Have a keen eye for detail and maintain an aesthetic sense towards the final output

GS11. Have precise attention to all the details while using different instruments

Assessment Criteria

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
Preparing and arranging sound equipment and accessories	**40**	**60**	-	-
PC1. Ensure that interfaces between source and destination are matched in level, impedance, polarity and format	10	5	-	-
PC2. Route the test signal to the correct signal path to enable alignment of the system	5	5	-	-
PC3. Confirm that the level of test signal is correct for that application	5	5	-	-
PC4. Produce test signals which bear the expected phase relationship to each other	5	15	-	-
PC5. Correctly identify the origin of the received test signals	5	10	-	-
PC6. Assess the test signal accurately for variations in level, phase, and frequency and response, and log them accurately	10	20	-	-
NOS Total	**40**	**60**	**-**	**-**

National Occupational Standards (NOS) Parameters

NOS Code	MES/N3410
NOS Name	Align the sound system
Sector	Media & Entertainment
Sub-Sector	Film, Television, Radio, Animation, Gaming, Advertising
Occupation	Sound Creation
NSQF Level	3
Credits	TBD
Version	1.0
Last Reviewed Date	21/11/2014
Next Review Date	27/01/2027
NSQC Clearance Date	27/01/2022

MES/N0104: Maintain Workplace Health & Safety

Description

This OS unit is about contributing towards maintaining a healthy, safe and secure working environment

Elements and Performance Criteria

Understanding the health, safety and security risks prevalent in the workplace

To be competent, the user/individual on the job must be able to:

PC1. understand and comply with the organizations current health, safety and security policies and procedures

PC2. understand the safe working practices pertaining to own occupation

PC3. understand the government norms and policies relating to health and safety including emergency procedures for illness, accidents, fires or others which may involve evacuation of the premises

PC4. participate in organization health and safety knowledge sessions and drills

Knowing the people responsible for health and safety and the resources available

To be competent, the user/individual on the job must be able to:

PC5. identify the people responsible for health and safety in the workplace, including those to contact in case of an emergency

PC6. identify security signals e.g. fire alarms and places such as staircases, fire warden stations, first aid and medical rooms

Identifying and reporting risks

To be competent, the user/individual on the job must be able to:

PC7. identify aspects of your workplace that could cause potential risk to own and others health and safety

PC8. ensure own personal health and safety, and that of others in the workplace though precautionary measures

PC9. identify and recommend opportunities for improving health, safety, and security to the designated person

PC10. report any hazards outside the individuals authority to the relevant person in line with organizational procedures and warn other people who may be affected

Complying with procedures in the event of an emergency

To be competent, the user/individual on the job must be able to:

PC11. follow organizations emergency procedures for accidents, fires or any other natural calamity in case of a hazard

PC12. identify and correct risks like illness, accidents, fires or any other natural calamity safely and within the limits of individuals authority

Knowledge and Understanding (KU)

The individual on the job needs to know and understand:

KU1. Organizations norms and policies relating to health and safety

KU2. Government norms and policies regarding health and safety and related emergency procedures

KU3. Limits of authority while dealing with risks/ hazards

KU4. The importance of maintaining high standards of health and safety at a workplace

KU5. The different types of health and safety hazards in a workplace

KU6. Safe working practices for own job role

KU7. Evacuation procedures and other arrangements for handling risks

KU8. Names and contact numbers of people responsible for health and safety in a workplace

KU9. How to summon medical assistance and the emergency services, where necessary

KU10. Vendors or manufacturers instructions for maintaining health and safety while using equipment, systems and/or machines

Generic Skills (GS)

User/individual on the job needs to know how to:

GS1. how to write and provide feedback regarding health and safety to the concerned people

GS2. how to write and highlight potential risks or report a hazard to the concerned people

GS3. read instructions, policies, procedures and norms relating to health and safety

GS4. highlight potential risks and report hazards to the designated people

GS5. listen and communicate information with all anyone concerned or affected

GS6. make decisions on a suitable course of action or plan

GS7. plan and organize people and resources to deal with risks/ hazards that lie within the scope of ones individual authority

GS8. apply problem solving approaches in different situations

GS9. understand hazards that fall within the scope of individual authority and report all hazards that may supersede ones authority

GS10. apply balanced judgments in different situations

GS11. How to write and provide feedback regarding health and safety to the concerned people

GS12. How to write and highlight potential risks or report a hazard to the concerned people

GS13. Read instructions, policies, procedures and norms relating to health and safety

GS14. Highlight potential risks and report hazards to the designated people

GS15. Listen and communicate information with all anyone concerned or affected

GS16. Make decisions on a suitable course of action or plan

GS17. Plan and organize people and resources to deal with risks/ hazards that lie within the scope of ones individual authority

GS18. Apply problem solving approaches in different situations

GS19. build and maintain positive and effective relationships with colleges and customers

GS20. analyze data and activites

GS21. Understand hazards that fall within the scope of individual authority and report all hazards that may supersede ones authority

GS22. Apply balanced judgments in different situations

Assessment Criteria

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
Understanding the health, safety and security risks prevalent in the workplace	**15**	**15**	**-**	**-**
PC1. understand and comply with the organizations current health, safety and security policies and procedures	5	5	-	-
PC2. understand the safe working practices pertaining to own occupation	5	5	-	-
PC3. understand the government norms and policies relating to health and safety including emergency procedures for illness, accidents, fires or others which may involve evacuation of the premises	3	2	-	-
PC4. participate in organization health and safety knowledge sessions and drills	2	3	-	-
Knowing the people responsible for health and safety and the resources available	**10**	**10**	**-**	**-**
PC5. identify the people responsible for health and safety in the workplace, including those to contact in case of an emergency	5	5	-	-
PC6. identify security signals e.g. fire alarms and places such as staircases, fire warden stations, first aid and medical rooms	5	5	-	-
Identifying and reporting risks	**18**	**17**	**-**	**-**
PC7. identify aspects of your workplace that could cause potential risk to own and others health and safety	5	5	-	-
PC8. ensure own personal health and safety, and that of others in the workplace though precautionary measures	5	5	-	-
PC9. identify and recommend opportunities for improving health, safety, and security to the designated person	3	2	-	-

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
PC10. report any hazards outside the individuals authority to the relevant person in line with organizational procedures and warn other people who may be affected	5	5	-	-
Complying with procedures in the event of an emergency	**7**	**8**	**-**	**-**
PC11. follow organizations emergency procedures for accidents, fires or any other natural calamity in case of a hazard	5	5	-	-
PC12. identify and correct risks like illness, accidents, fires or any other natural calamity safely and within the limits of individuals authority	2	3	-	-
NOS Total	**50**	**50**	**-**	**-**

National Occupational Standards (NOS) Parameters

NOS Code	MES/N0104
NOS Name	Maintain Workplace Health & Safety
Sector	Media & Entertainment
Sub-Sector	Film, Television, Animation, Gaming, Radio, Advertising
Occupation	Ad sales/Account Management/Scheduling/Traffic
NSQF Level	5
Credits	2
Version	1.0
Last Reviewed Date	30/12/2021
Next Review Date	24/02/2027
NSQC Clearance Date	24/02/2022

Assessment Guidelines and Assessment Weightage

Assessment Guidelines

1. Criteria for assessment for each Qualification Pack will be created by the Sector Skill Council. Each Element/ Performance Criteria (PC) will be assigned marks proportional to its importance in NOS. SSC will also lay down proportion of marks for Theory and Skills Practical for each Element/ PC.

2. The assessment for the theory part will be based on knowledge bank of questions created by the SSC.

3. Assessment will be conducted for all compulsory NOS, and where applicable, on the selected elective/option NOS/set of NOS.

4. Individual assessment agencies will create unique question papers for theory part for each candidate at each examination/training center (as per assessment criteria below).

5. Individual assessment agencies will create unique evaluations for skill practical for every student at each examination/ training center based on these criteria.

6. To pass the Qualification Pack assessment, every trainee should score the Recommended Pass % aggregate for the QP.

7. In case of unsuccessful completion, the trainee may seek reassessment on the Qualification Pack.

Minimum Aggregate Passing % at QP Level : 70

(**Please note**: Every Trainee should score a minimum aggregate passing percentage as specified above, to successfully clear the Qualification Pack assessment.)

Assessment Weightage

Compulsory NOS

National Occupational Standards	Theory Marks	Practical Marks	Project Marks	Viva Marks	Total Marks	Weightage
MES/N3404.Set up, maintain and disassemble sound equipment	40	60	-	-	100	30
MES/N3406.Capture sound	40	60	-	-	100	30
MES/N3410.Align the sound system	40	60	-	-	100	30
MES/N0104.Maintain Workplace Health & Safety	50	50	-	-	100	10
Total	**170**	**230**	**-**	**-**	**400**	**100**

Acronyms

NOS	National Occupational Standard(s)
NSQF	National Skills Qualifications Framework
QP	Qualifications Pack
TVET	Technical and Vocational Education and Training

Glossary

Sector	Sector is a conglomeration of different business operations having similar business and interests. It may also be defined as a distinct subset of the economy whose components share similar characteristics and interests.
Sub-sector	Sub-sector is derived from a further breakdown based on the characteristics and interests of its components.
Occupation	Occupation is a set of job roles, which perform similar/ related set of functions in an industry.
Job role	Job role defines a unique set of functions that together form a unique employment opportunity in an organisation.
Occupational Standards (OS)	OS specify the standards of performance an individual must achieve when carrying out a function in the workplace, together with the Knowledge and Understanding (KU) they need to meet that standard consistently. Occupational Standards are applicable both in the Indian and global contexts.
Performance Criteria (PC)	Performance Criteria (PC) are statements that together specify the standard of performance required when carrying out a task.
National Occupational Standards (NOS)	NOS are occupational standards which apply uniquely in the Indian context.
Qualifications Pack (QP)	QP comprises the set of OS, together with the educational, training and other criteria required to perform a job role. A QP is assigned a unique qualifications pack code.
Unit Code	Unit code is a unique identifier for an Occupational Standard, which is denoted by an 'N'
Unit Title	Unit title gives a clear overall statement about what the incumbent should be able to do.
Description	Description gives a short summary of the unit content. This would be helpful to anyone searching on a database to verify that this is the appropriate OS they are looking for.
Scope	Scope is a set of statements specifying the range of variables that an individual may have to deal with in carrying out the function which have a critical impact on quality of performance required.
Knowledge and Understanding (KU)	Knowledge and Understanding (KU) are statements which together specify the technical, generic, professional and organisational specific knowledge that an individual needs in order to perform to the required standard.

Organisational Context	Organisational context includes the way the organisation is structured and how it operates, including the extent of operative knowledge managers have of their relevant areas of responsibility.
Technical Knowledge	Technical knowledge is the specific knowledge needed to accomplish specific designated responsibilities.
Core Skills/ Generic Skills (GS)	Core skills or Generic Skills (GS) are a group of skills that are the key to learning and working in today's world. These skills are typically needed in any work environment in today's world. These skills are typically needed in any work environment. In the context of the OS, these include communication related skills that are applicable to most job roles.
Electives	Electives are NOS/set of NOS that are identified by the sector as contributive to specialization in a job role. There may be multiple electives within a QP for each specialized job role. Trainees must select at least one elective for the successful completion of a QP with Electives.
Options	Options are NOS/set of NOS that are identified by the sector as additional skills. There may be multiple options within a QP. It is not mandatory to select any of the options to complete a QP with Options.
ACOUSTICS	Acoustics is the science of sound production, creation of effects and their transmission
BUDGET	Budget is an estimate of the total cost of production that may include a break-up of cost components
CONTINUITY	Continuity represents the seamless transition from one shot to another
COPYRIGHT LAWS	A legal framework linked to intellectual property and the rights given to creators of original products/ concepts
CREATIVE BRIEF	Creative brief is a document that captures the key questions that serve as a guide for the production including the vision, objective of the project, target audience, timelines, budgets, milestones, stakeholders
PSYCHOACOUSTICS	Psychoacoustics is the study of the psychological and physiological responses to sound.
TARGET AUDIENCE	Group of people at whom content/ adverting is aimed. A target audience is typically defined by age, gender, economic classification, geography and any other relevant parameters
TIMELINES	Timelines is a listing of dates by which the production milestones/stages need to be completed

SECTOR	Sector is a conglomeration of different business operations having similar businesses and interests. It may also be defined as a distinct subset of the economy whose components share similar characteristics and interests.
SOUND CONCEPT	Sound concept is a description of the overall sound experience for the production
SUB SECTOR	Sub-sector is derived from a further breakdown based on the characteristics and interests of its components.
VERTICAL	Vertical may exist within a sub-sector representing different domain areas or the client industries served by the industry.
OCCUPATION	Occupation is a set of job roles, which perform similar/related set of functions in an industry
FUNCTION	Function is an activity necessary for achieving the key purpose of the sector, occupation, or area of work, which can be carried out by a person or a group of persons. Functions are identified through functional analysis and form the basis of OS.
SUB-FUNCTION	Sub-functions are sub-activities essential to fulfill the achieving the objectives of the function.
JOB ROLE	Job role defines a unique set of functions that together form a unique employment opportunity in an organization.
OCCUPATIONAL STANDARDS	OS specify the standards of performance an individual must achieve when carrying out a function in the workplace, together with the knowledge and understanding they need to meet that standard consistently. Occupational Standards are applicable both in the Indian and global contexts.
PERFORMANCE CRITERIA	Performance Criteria are statements that together specify the standard of performance required when carrying out a task
NATIONAL OCCUPATIONAL STANDARDS (NOS)	NOS are Occupational Standards which apply uniquely in the Indian context.
QUALIFICATION PACK CODE	Qualifications Pack Code is a unique reference code that identifies a qualifications pack.
QUALIFICATION PACK (QP)	Qualifications Pack comprises the set of OS, together with the educational, training and other criteria required to perform a job role. A Qualifications Pack is assigned a unique qualification pack code.
UNIT CODE	Unit Code is a unique identifier for an Occupational Standard, which is denoted by an â€˜Nâ€™.

UNIT TITLE	Unit Title gives a clear overall statement about what the incumbent should be able to do.
DESCRIPTION	Description gives a short summary of the unit content. This would be helpful to anyone searching on a database to verify that this is the appropriate OS they are looking for.
SCOPE	Scope is the set of statements specifying the range of variables that an individual may have to deal with in carrying out the function which have a critical impact on the quality of performance required.
KNOWLEDGE AND UNDERSTANDING	Knowledge and Understanding are statements which together specify the technical, generic, professional and organizational specific knowledge that an individual needs in order to perform to the required standard.
ORGANIZATIONAL CONTEXT	Organizational Context includes the way the organization is structured and how it operates, including the extent of operative knowledge managers have of their relevant areas of responsibility.
TECHNICAL KNOWLEDGE	Technical Knowledge is the specific knowledge needed to accomplish specific designated responsibilities.
CORE SKILLS/GENERIC SKILLS	Core Skills or Generic Skills are a group of skills that are key to learning and working in today's world. These skills are typically needed in any work environment. In the context of the OS, these include communication related skills that are applicable to most job roles.